

**RIO DELL CITY COUNCIL
REGULAR MEETING
SEPTEMBER 21, 2010
MINUTES**

The Regular Meeting of the Rio Dell City Council was called to order at 6:30 P.M. by Mayor Pro Tem Marks.

ROLL CALL: Present: Mayor Pro Tem Marks, Councilmembers Barsanti, Dunker and Thompson

Absent: Mayor Woodall

Others Present: City Manager Henrickson, Chief of Police Hill, Finance Director Beauchaine, Acting Public Works Director Jensen and City Clerk Dunham

CEREMONIAL

Proclamation Declaring September 17-23, 2010 as Constitution Week

Mayor Pro Tem Marks read the proclamation recognizing September 17-23, 2010 as Constitution Week and presented it to three 8th grade students from the Monument Middle School.

CONSENT CALENDAR

Mayor Pro Tem Marks announced the items to be approved on the consent agenda and asked the staff, the public and the Council members if there was anyone who wished to have any item removed from the consent calendar for separate discussion. Sharon Wolfe asked that Item 3 be removed for discussion.

Motion was made by Thompson/Dunker to approve the consent calendar including the approval of minutes of the August 31, 2010 special meeting; and approval of minutes of the September 2, 2010 study session. Motion carried 3-0; 1 abstain (Barsanti).

SPECIAL PRESENTATIONS

Presentation of Final Draft – Treatment and Disposal Project Concept Layout

Rebecca Crow, Project Engineer from Winzler & Kelly gave a power point presentation which provided an overview of the City's Wastewater Treatment Plant Upgrade and Disposal Project Concept Project Layout.

She said the City with their assistance is working with the State Water Resources Control Board

(SWRCB) to apply for grant and loan funding through the Clean Water State Revolving Fund. She noted that the SWRCB views the project as having a high potential for funding.

She began the presentation by providing an overview of the project history and continued with review of estimated project construction and annual operations and maintenance costs.

Next was review of options for chlorinating the treated effluent in which three design options were proposed for the chlorination system and method of achieving chlorine contact requirements. Option 1 would use the pipeline, Option 2 would use the City's converted clarifier, and Option 3 would use the existing chlorine contact basin. After describing each of the design options, it was recommended that Option 3 be selected. Since the City's existing chlorine contact basin is located within the 100-year flood plain, she said she contacted the SWRCB to see if there would be issues with funding improvements at this location and learned that there were no issues with funding however, the final system design would need to include a strategy for protecting the motors during a 100-year flood event.

An additional line item in the amount of \$360,000 was included to cover the cost of new staff facilities to accommodate adequate office space, a locker room, a shower, washer and dryer, lab, and maintenance facility. Rebecca noted there are several options available to accommodate the new facilities therefore no specific details on the new proposed facility were included in her report at this time.

Councilmember Barsanti asked if she had explored the option of a pre-fabricated building; Rebecca said various options to narrow down the overall cost would be discussed.

Discussion continued regarding the type and size of pumps, the cost and time involved in removing them during winter months, and the possibility of installing them out of the flood plain.

Rebecca explained the pumps may be able to be put on rails for easy removal and said the pumps would need to be raised approximately 10 feet to get them out of the flood plain.

Jim Barsanti asked for clarification as to whether the pumps would need to be removed every winter; Acting Public Works Director Jensen explained they would only be removed in the event of a large storm.

Next was review of the transmission pipeline and permitting requirements. Rebecca said we were still awaiting approval from Cal-Trans on the Encroachment Permit Application to install the transmission pipeline within the State's Right-of-Way to move the treated effluent from Rio Dell to Metropolitan to the new irrigation disposal site. In the event of the denial of the application, she noted an alternative plan was being explored.

Following, was review of the Preliminary Reuse System Layout. Councilmember Dunker asked if the project was projected for anticipated build-out; Rebecca explained the project was based on 20 year projected flows and build-out projections were typically 40 years.

Councilmember Dunker referred to a potential mandate regarding treatment of storm water and asked if there had been any discussion regarding that issue; Rebecca stated wastewater and storm water have different treatment requirements and that this system is not designed to track storm water.

Councilmember Marks asked about potential problems associated with off-site contamination at the former Eel River Sawmill site; Rebecca said the City will be required to test for various pollutants however not those related to the Brownfield's site.

Councilmember Barsanti asked for an overview of the EIR Addendum No. 2; Rebecca explained Addendum No. 2 reflects several changes to the current project such as the change from a Type I to a Type II Treated Effluent Irrigation System, the addition of a second route for the transmission line, and changing the City's preferred project from Alternative 5 to Alternative 1.

Next was review of project cost and funding summary. Rebecca explained the purchase of land for effluent disposal was not eligible for funding under the grant/loan with the SWRCB. She further stated the City was eligible for up to \$6 million in principal forgiveness (grant) for FY 2010-2011, reducing the loan amount from \$12.8 million to \$6.8 million.

Questions were raised by Council regarding the cost for sludge disposal and the practicality of purchasing additional land for that purpose.

Acting Public Works Director Jensen stated options for sludge disposal needed to be addressed in an analytical way and that Wastewater Superintendent Chicora was exploring various options.

Council requested staff bring back a report for further review of sludge disposal options.

In closing, Rebecca reviewed the timeline noting May 1, 2011 for the deadline to award the bid. She indicated the City should know by the end of November regarding approval of funding by the SWRCB.

Environmental Impact Report (EIR) Addendum 2 Circulation to State Clearing House
Project Engineer Rebecca Crow reported that due to a 15 day review period, the Resolution approving the Addendum to the EIR would not be presented for approved until the October 5, 2010 council meeting.

SPECIAL CALL ITEMS/COMMUNITY AFFAIRS

Approve Allocation of Funds for Nuisance Abatement Project

City Manager Henrickson explained this matter involves a situation where a property has been identified as a nuisance and the owner has failed to comply with efforts to abate the nuisance. The recommendation is to approve the allocation of \$4,000 to be transferred from the General Fund to the Nuisance Abatement Fund so the police department can execute a warrant to enter the property and abate the nuisance.

Councilmember Barsanti asked what the process was for reclaiming the funds; City Manager Henrickson explained the city would place a tax lien on the property to recover any fines and fees associated with the abatement procedure.

Motion was made by Dunker/Barsanti to approve the allocation of funds for Nuisance Abatement as identified. Motion carried 4-0.

Approve Request for Proposal for Professional Engineering Services and Direct City Manager to Proceed/Appoint Mayor and one Council Member to Serve on the Proposal Review Committee

City Manager Henrickson explained as part of the current ARRA project compliance review it was brought to his attention that it had been many years since the City has solicited RFP's for professional engineering services. He said it was a benefit to the City to test the market and therefore, was recommending that the City undertake a solicitation and approve at the next council meeting the appointment of the Mayor and one other councilmember to a review committee consisting of himself, Jim Stretch and other staff members for the purpose of reviewing proposals and selecting the top two or three firms to present their qualifications during an interview.

Motion was made by Dunker/Thompson to approve the Request for Proposal for Professional Engineering Services and direct the City Manager to proceed. Motion carried 4-0.

Councilmember Thompson volunteered to serve on the committee along with the Mayor. Councilmember Dunker volunteered to serve in the event the Mayor is not willing to serve. It was agreed that the appointment of committee members would be placed on the next agenda for approval.

Agreement Between the City of Rio Dell and Winzler & Kelly for Sewer System Evaluation Study

City Manager Henrickson stated that he discussed this item with Rebecca Crow and given the time table felt it was not necessary to take action at this time. With respect to seeking RFP's for possibly a new professional engineering firm, he said the Council may want to postpone action until the October 5th regular meeting or at a more appropriate time.

Agreement Between the City of Rio Dell and Winzler & Kelly for Preparation of Report of Waste Discharge

City Manager Henrickson stated this report is something that can be accomplished in 30 days or less and with concurrence of Council suggested the matter be brought back for action at the October 5, 2010 regular meeting. Council concurred.

ORDINANCES/SPECIAL RESOLUTIONS

Approve Resolution No. 1088-2010 Accepting Quit Claim Deed for Wastewater Irrigation Purposes from Robert & Philip Rovai (APN 205-111-007)

Councilmember Marks stated she wished to disclose for the record that Robert and Philip Rovai were first cousins to her and that she had no financial gain in regard to this transfer of sale.

It was noted that this parcel is a 72 sq. ft. triangular parcel in the middle of the 36.9 acre parcel the City is attempting to secure for wastewater irrigation purposes and the owners have agreed to relinquish to the City for a purchase price of \$100.00.

Motion was made by Dunker/Barsanti to approve Resolution No. 1088-2010 *Accepting Quit Claim Deed for Wastewater Irrigation Purposes from Robert and Philip Rovai*. Motion carried 4-0.

PUBLIC PRESENTATIONS

Jim Barsanti, Rio Dell Fire Commissioner addressed the Council regarding the Fireman's Park Project for the construction of bathroom facilities at the park. He said a meeting was held with the City Manager and Winzler & Kelly and at that time it was estimated that \$60,000 of the \$220,000 grant would be allocated for engineering and administration. Since that time, he said an architect was hired to draw plans the next thing they knew that engineering/administration fees had exceeded \$100,000 leaving approximately \$102,000 to construct the bathroom facilities. As a result, he said the plans had to be revised including removal of one urinal in the men's restroom and possibly reduction in size of the building. He expressed dissatisfaction with Winzler & Kelly and their cost for services.

City Manager Henrickson corrected an error made in quoting the balance of \$102,000 stating that the actual amount for construction totaled \$162,000. He explained the bid opening for the project would take place the next day however he was doubtful that any of the bids would come in under budget although Winzler & Kelly staff assured the Fire Commissioners at their Board meeting that the project could be completed within budget. City Manager Henrickson cautioned the need to build in deductives to the bid for possible adjustments.

A Special Meeting was scheduled for September 28, 2010 at 5:30 P.M. for approval of the Award of Bid on the Fireman's Park Project.

Bud Leonard, 300 Woodland Dr. thanked the City Manager, Jim Stretch and the City Council for their hard work through the Scotia Annexation process and commented that he now thinks the City may be better off without the annexation for multiple reasons.

REPORTS/STAFF COMMUNICATIONS

City Manager Henrickson reported on recent meetings and activities in the City Manager department announcing once again that a Special Meeting would be held on September 28, 2010 at 5:30 P.M. for the purpose of awarding the bid for the Fireman's Park Bathroom Project, and for the establishment of a Compensation Committee for development of a sustainable Employee Compensation Plan. He explained the plan was to hold weekly meetings for approximately 2 months then come back to the Council with a recommendation. Council concurred.

Finance Director Beauchaine was excused from the remainder of the meeting.

Chief of Police Hill reported on recent activities in the police department stating a meeting was held at the Community Resource Center to address dog related issues stating that he received good feed back regarding animal control concerns; stated two of his officers attended Radar Operator Training; said the event at the Bayshore Mall well very well; and reported that the public works department installed some new speed limit signs on Belleview to address the problem with speeding vehicles.

Councilmember Dunker asked how the enforcement of vehicles running the stop sign coming in to town was going; Chief Hill stated that several tickets were issued but many motorists were still failing to stop.

Councilmember Barsanti stated for the record that it was acknowledged by Chief Hill that there is a problem with speeding motorists on Belleview Ave.

Acting Public Works Director Jensen reported on recent activities in the public works department and stated the contractor on the Solids and Disinfection Project was in the process of completing the items on the punch list; the paving portion of the Wildwood Ave. Paving Project was complete and the striping would be done the following week; and reported on some modification to the crosswalk at the south end of town.

City Manager Henrickson announced there would be a ribbon cutting ceremony for completion of the Wildwood Ave. Paving Project on October 5, 2010 at 5:30 P.M. prior to the regular council meeting.

COUNCIL REPORTS/COMMUNICATIONS

Councilmember Barsanti thanked the City Manager for helping to resolve the issues related to the Fireman's Park Bathroom Project.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 8:18 P.M. to the September 28, 2010 Special Meeting.

Attest:

Melissa Marks, Mayor Pro Tem

Karen Dunham, City Clerk