

APPLICATION FORM

City of Rio Dell Community Development Department
675 Wildwood Avenue ♦ Rio Dell, CA. 95562 ♦ (707) 764-3532 ♦ Fax (707) 764-5480



INSTRUCTIONS:

1. Applicant/Agent complete Sections I, II and III below.
2. It is recommended that the Applicant/Agent schedule a Pre-Application meeting with the Community Development Department. A minimal fee is required for the meeting. This is not a mandatory meeting, however, Pre-Application meeting will identify potential issues associated with the project and could help avoid processing delays.
3. Applicant/Agent must submit all marked items on the **reverse side** of this form.

SECTION I

APPLICANT (Project will be processed under the Business name, if applicable.)

Business Name: _____
 Contact Person: _____
 Mailing Address: _____
 City, St, Zip: _____
 Phone: _____ Fax: _____
 Email: _____

AGENT (Communications from the City will be directed to agent.)

Business Name: _____
 Contact Person: _____
 Mailing Address: _____
 City, St, Zip: _____
 Phone: _____ Fax: _____
 Email: _____

OWNER(S) OF RECORD (If different from applicant.)

Owner's Name: _____
 Mailing Address: _____
 City, St, Zip: _____
 Phone: _____ Fax: _____
 Email: _____

Owner's Name: _____
 Mailing Address: _____
 City, St, Zip: _____
 Phone: _____ Fax: _____
 Email: _____

PROJECT LOCATION

Address: _____ Parcel Size (acres or sq. ft.) _____
 Assessor Parcel Number(s) _____

SECTION II

PROJECT DESCRIPTION Describe the proposed project (attach additional sheets if necessary)

SECTION III

OWNER'S AUTHORIZATION & ACKNOWLEDGEMENT

I hereby authorize the City of Rio Dell to process this application for a development permit and further authorize the City of Rio Dell and employees of the California Department of Fish and Game to enter upon the property described above as reasonably necessary to evaluate the project. I also acknowledge that processing of applications that are not complete or do not contain truthful and accurate information will be delayed, and may result in denial or revocation of approvals. I further acknowledge that the applicant is responsible to pay 100% of all actual costs based on the City current hourly burdened rates. If processing costs exceed 80% of the deposit, an additional deposit will be required to continue processing the application. The City will not commence with the processing of any application or consultation unless accounts owed the City are paid in full.

 Applicant's Signature Date

If the applicant is not the owner of record: I hereby authorize the applicant/agent to file this application for a development permit and to represent me in all matters concerning the application.

 Owner of Record Signature Date

 Owner of Record Signature Date

THIS SIDE TO BE COMPLETED BY STAFF
THE FOLLOWING INFORMATION MUST BE SUBMITTED WITH THE APPLICATION
ADDITIONAL INFORMATION MAY BE REQUIRED BASED ON REFERRAL AGENCY COMMENTS

<input checked="" type="checkbox"/> Deposit/Filing Fee \$ 2,500.00 <input type="checkbox"/> Fee Schedule <input checked="" type="checkbox"/> Plot Plan <input type="checkbox"/> 6 copies <input checked="" type="checkbox"/> 10 copies <input type="checkbox"/> Tentative Map <input type="checkbox"/> 10 copies <input type="checkbox"/> 15 copies <input checked="" type="checkbox"/> Tentative Map/Plot Plan Checklist <input type="checkbox"/> Preliminary Title Report (two copies prepared within six months of the time of application) <input type="checkbox"/> Lot Book Guarantee (two copies prepared within six months of the time of application) <input checked="" type="checkbox"/> Current Grant Deed <input type="checkbox"/> Creation Deed <input type="checkbox"/> Chain of Title <input type="checkbox"/> Check made payable to the County of Humboldt for \$ _____ for Soils/Septic Review.	<input type="checkbox"/> Archaeological/Cultural Resources Survey <input type="checkbox"/> Biological Assessment <input checked="" type="checkbox"/> Building Elevations <input type="checkbox"/> Construction Plans <input checked="" type="checkbox"/> Drainage/Hydraulics Study (3 "wet" signed copies) <input type="checkbox"/> General Plan Consistency Justification <input checked="" type="checkbox"/> Landscaping Plan <input checked="" type="checkbox"/> Lighting/Photometric Plan <input checked="" type="checkbox"/> Parking Plan <input checked="" type="checkbox"/> Plan of Operation <input type="checkbox"/> Public Interest Justification <input type="checkbox"/> Soils/Geologic Report (3 "wet" signed copies) <input checked="" type="checkbox"/> Soils/Septic Information (3 "wet" signed copies) <input type="checkbox"/> Traffic Study (3 "wet" signed copies) <input type="checkbox"/> Variance Justification <input type="checkbox"/> Other _____
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PROJECT TYPE (TO BE COMPLETED BY STAFF)

<input type="checkbox"/> Appeal <input type="checkbox"/> City Council <input type="checkbox"/> Planning Commission <input type="checkbox"/> Certificate of Compliance <input checked="" type="checkbox"/> Conditional Use Permit <input type="checkbox"/> Extension <input type="checkbox"/> Design Review <input type="checkbox"/> Extension <input type="checkbox"/> Final Map Subdivision <input type="checkbox"/> Extension <input type="checkbox"/> Parcel Map Subdivision <input type="checkbox"/> Extension <input type="checkbox"/> Preliminary Review <input type="checkbox"/> Information Request <input type="checkbox"/> Substantial Conformance Review	<input type="checkbox"/> General Plan Amendment <input type="checkbox"/> Extension <input type="checkbox"/> Zone Reclassification <input type="checkbox"/> Extension <input type="checkbox"/> Text Amendment <input type="checkbox"/> Extension <input type="checkbox"/> Preliminary Review <input type="checkbox"/> Lot Line Adjustment <input type="checkbox"/> Extension <input type="checkbox"/> Parcel Merger <input type="checkbox"/> Variance <input type="checkbox"/> Extension <input type="checkbox"/> Project Modification <input type="checkbox"/> Other _____
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Application Received By: _____ Date: _____ Receipt #: _____

General Plan Designation: _____ Zoning Designation: _____

Preliminary CEQA Status

<input type="checkbox"/> Environmental Review Required <input type="checkbox"/> Categorically Exempt Class: _____ Section: _____ <input type="checkbox"/> Statutorially Exempt Class: _____ Section: _____ <input type="checkbox"/> Not a Project	
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